

This document contains class specifications recently revised/created and pending actions to class specifications. 10/12/07

Revised/New title Class Specifications

(Class specifications will remain listed one month from effective date)

<u>Occ Code</u>	<u>Title</u>	<u>Action</u>
278B	Lead Landscaper	Effective 9/14/07, admin review.
343B	Firefighter Trainee	Effective 9/15/07, title creation.
620A	Workers Compensation Claims Administrator	Effective 9/20/07, title unstarred.
624A	Chemical Feed System Repairer	Effective 9/21/07, spec revision.
244A	Vehicle Mechanic-Heavy	Effective 9/27/07, spec revision.
960	Vehicle Mechanic-Lead Worker	Effective 9/27/07, spec revision.
350B	Payroll System Coordinator (formerly Payroll System Supervisor)	Effective 10/8/07, title change.
198	Gardener	Effective 10/9/07, admin review.
314A	Tree Worker	Effective 10/9/07, admin review.
267P	Parking Enforcement Officer	Effective 10/10/07, spec revision.
287B	Payroll Auditor	Effective 10/13/07, spec revision & grade change.

Pending Actions to Class Specifications

The following titles are in the process of being revised, created, abolished, or starred (abolished except as to present incumbents) through the 20-day notice process. If you would like to obtain a copy of the proposed and current specifications, please call or visit the Office of Human Resources, 400 City Hall Annex, Saint Paul, Minnesota 55102, (651)266-6500.

<u>Occ. Code</u>	<u>Title</u>	<u>Action</u>	<u>Anticipated Implementation Date</u>
350B	Payroll System Coordinator	Spec revision & Upgrade	Resolution pending
351B	Payroll System Technician I	Spec creation	Resolution pending
129	Criminalist II	Spec revision	10/22/07
221B	Health Information Admin	Spec revision & Upgrade	10/23/07
576	Health Educator II	Spec revision & Upgrade	10/23/07
327B	Deputy Training Chief	Advisory spec revision	10/26/07
350B	Payroll System Coordinator	Spec revision	11/1/07